

WYBC-THE YALE BROADCASTING COMPANY
Incorporated

PROGRAM DEPARTMENT

October 18, 1948

THE FOLLOWING MEN CURRENTLY COMPRISE THE PROGRAM DEPARTMENT
OFFICE STAFF, AND LISTED HEREWITH ARE THEIR MAJOR RESPECTIVE
DUTIES:

DAVID H.Z. JOHNSTON, PROGRAM DIRECTOR: All matters of policy; outside arrangements and relations with other stations; maintain weekly pgm operations reports with copy furnished the Secretary for station history; final clearance on all broadcasting content; final clearance on broadcasting personnel.

HOWARD EATON, ASSISTANT PROGRAM DIRECTOR: Assists the Program Director in all matters listed above.

MICHAEL A. ONOFRIO, ASSISTANT PROGRAM DIRECTOR (ADMINISTRATION): In charge of all administration for the department as a whole; assignment of all shifts and broadcasting personnel (clearance of such personnel will be obtained from the Chief Announcer and Chief Monitor); responsible for daily execution of program logs and final checking.

ROGER L. BULL, ASSISTANT PROGRAM DIRECTOR (OPERATIONS): In charge of all scheduling and program operations board; will be responsible for proper listing and spacing of all commercials in compliance with Standard Operating Instructions--Commercial Air Time.

MICHAEL E.J. BENTLEY: will be in charge of the heeler (s) in the Program Department office; responsible for filing; daily program schedule; typing of Program Logs.

FRANK SPALDING: will assist the Special Events Division in preparation of scripts, etc., for special shows and such projects as may be designated from time to time.

EMIL WILLIAM HENRY: will assist Michael Onofrio in his duties; assist in preparation of Program Logs.

ROBERT CHAMBERS: will assist Roger Bull in his duties, assist in preparation of Program Logs.

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ALLEN FORD, CHIEF MONITOR, CO-DIRECTOR RECORDING DIVISION
DON USHER, CHIEF ANNOUNCER

ALL MEMBERS OF THE PROGRAM DEPARTMENT OFFICE STAFF ARE
RESPONSIBLE FOR BEING FAMILIAR WITH ALL PROCEDURES, ETC
AS SET FORTH BY THIS DEPARTMENT.

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